



**COMMISSION
AGENDA MEMORANDUM**

Item No. 8c

ACTION ITEM

Date of Meeting February 23, 2021

DATE: February 12, 2021
TO: Stephen P. Metruck, Executive Director
FROM: Krista Sadler, Director Technology Delivery
SUBJECT: Adobe Contract Authorization (Short Form)

Contract Amount: \$600,000

ACTION REQUESTED

Request Commission authorization for the Executive Director to execute a contract to renew Adobe products license agreement in an amount not-to-exceed \$600,000 for a term of three years.

SUMMARY

Approval of this request will provide continued access to several Adobe applications including Acrobat, Creative Cloud, Illustrator, Photoshop, and Adobe Sign. The agreement will provide access to the products as well as regular security patches and software updates. Adobe products are used port-wide by over 700 Port employees and are critical for communication and operations. This three-year agreement covers current products and expected growth beginning in March 2021 through March 2024.

No funds are authorized as part of this request. Annual costs will be budgeted in the user's organization Operating Budget.

There are no attachments to this memo.